Final Previsit Consultation Session

Period of Accreditation:

3-year accreditation period : Graduates of June, 2025 ~ June, 2028

An interim visit during Fall Semester of 2028?

2-Day Accreditation Visit Schedule

Arrange a Translator to be present for 2 days

■ Day 0, Hotel

Duration	ACCREDITATION VISIT SCHEDULE
2 Hrs	All Team members must attend: No one other than Team members is allowed to attend 1. Request for cooperation from the college must be completed before the visit (e.g., transportation for the team, faculty/student/staff to be interviewed) 2. Finalize the schedule/scope/purpose of meetings
	[Chair Team Meeting] 1. Finalize important checkpoints and schedule of the visit 2. Confirm a list of documents to be prepared by the College and Programs submitted before the visit

■ Day 1, Road Transport College

Duration	ACCREDITATION VISIT SCHEDULE
Move	• Move to campus
1 Hr	• Plenary Session and Interview with College Administrators and Deans, PD's • ***[College] The college will lead the Plenary Session and prepare a 20-minute presentation(PPT) introducing the college and its accreditation preparation.***
2 Hrs	• Examine documents and evidences (module portfolios, student works) and make request for more evidences if there is a need
1 1/2 Hr	• Lunch • ***[College] The college will arrange lunch***

1 Hr	• Interviews with program administrators and instructors
1 Hr	• Visit lectures, laboratories, facilities • ***[College]*** **The college will prepare in advance so that the evaluation team can tour campus facilities under the college's guidance.**
1 Hr	• Continue with examining documents and evidences (module portfolios, student works)
1/2 Hr	• Interim Feedback and Discussion with Instructors and Administrators • ***[College]*** **Please ensure that instructors and administrators are available to attend the feedback session.**
Move	• Move to dinner

■ Day 2, Road Transport College

Category	ACCREDITATION VISIT SCHEDULE
Move	• Move to campus
1 Hr	• Examine documents and evidences (module portfolios, student works)
2 Hrs	• Additional interviews, practice sessions and facilities (out of campus may be included)
1 1/2 Hr	• Lunch • ***[College] The college will arrange lunch***
2 Hr	• Additional activities as needed
1 Hr	• Final Feedback and Discussion with Director, Administrators and Instructors • ***[College]*** **Please ensure that instructors of the relevant departments are available to attend the feedback session.**